

OSSIAN TOWN COUNCIL – Regular Meeting

August 8, 2016 - 7:00 p.m.

Ossian Town Hall – 507 North Jefferson

Council President, Brad Pursley called the meeting to order at 7:00 p.m. with Council members Bill Miller, Bill Dowty, Josh Barkley and Renee Sweeney present.

Dowty moved to approve the minutes of the July meetings as presented. Sweeney seconded. Passed 5-0

Carlos Marcano said he had business but since he was not on the agenda he asked whether he should talk now or wait until other business was completed. Miller told him that typically you should contact the town hall previous to the meeting to be added to the agenda and asked what he wanted to discuss. Marcano replied that he just wanted to keep the council in the loop on some things. Barkley asked if it concerned the park and Marcano said no, but did not volunteer the subject he wanted to discuss. Council said he may speak at the end of the meeting if there was time.

There were no reports from the Fire Department, Park Board or the Police Commission.

Police Chief, Dave Rigney presented the monthly Mileage and Overtime Report. There were no questions. Rigney reported that the two new recruits both were doing well at the academy and will graduate October 12, 2016. He anticipates having them on the road by themselves around the first of the year. Barkley asked if he had talked with Clerk Treasurer, Jeannette Dickey regarding the 2017 budget. Rigney stated that they had discussed it and decided to increase the fuel budget from ten thousand (\$10,000) dollars to twelve thousand (\$12,000) dollars in case there is an increase in gas prices.

Rose Barrick reported for the Storm Water Board, saying that Minnich has started the Shady Lane Project but she does not have a tentative completion date. Barrick stated that the August meeting will be August 24 at 6:00 p.m. instead of the usual last Wednesday of the month. There was also some discussion as to the location of some of the utilities in that area.

Revised quotes for tree removal were presented by Town Manager, Luann Martin, as requested at the last meeting. They were as follows:

Monster Tree Service	\$ 7,470
Arborworx	\$ 7,800
Yoder Tree Service	\$10,369
Douglas Tree Service	\$12,950

After a brief discussion concerning clean-up and business experience and locality, Barkley moved to accept the low bid submitted by Monster Tree Service. Sweeney seconded. Passed 5-0

Martin presented a revised contract with Republic Services for consideration. She said that Republic had asked for some changes. Pursley wanted to make sure that Town Attorney, Mike Hartburg had approved of the contract and Martin assured him that he had. Barkley asked Jim Smith, who represented Republic about the rate, effective date and renewal dates and terms. Smith briefly explained all of these. Barkley moved to approve the contract. Miller seconded. Passed 5-0

Three Letters of Intent for Police Commissioner were accepted by the council. They were from Athena Brickley, Jeff Kemper and Robert Miller, all Ossian residents. Pursley said

the council will take them under advisement and schedule an executive session prior to the regular council meeting on September 12, 2016. Pursley asked all the candidates if that date was acceptable to them. When they agreed that it was, Pursley instructed them to be present at the town hall at 7 p.m. on September 12, 2016 for interviews. Pursley then set the executive session at 6 p.m. September 12, 2016.

Jim Breckler with Engineering Resources reported that the gestation generator at the sewer plant is up and running, but they are not recommending a final payment at this time because there are still some issues with the gas service. They are recommending this be corrected before final payment. Breckler explained that there are two (2) components involved, the regulator and the meter, which were installed by NIPSCO. He said the parts installed were not exactly what were ordered and are not performing quite as they should, therefore NIPSCO will have some reworking to do. Barkley asked if regular testing was done on this. To which Breckler replied that he thought it was tested monthly under load.

Dennis Frederickson of Engineering Resources presented a quote for engineering services for the 2017 Mill Street Project of seventy two thousand (\$72,000) dollars based on local funding of the project. He pointed out that the Indiana Department of Transportation has for this year and the next two (2) years a Community Crossings Program that we may apply for. Martin pointed out that money will be available from various funds depending on what we find out from the state. Barkley suggested budgeting some of the riverboat money. Breckler said that we have to transfer money from the Motor Vehicle Highway Fund and the Local Roads and Streets Fund to the Rainy Day Fund and then can use that money for matching. He was not sure about using the money in the Riverboat Fund. Barkley moved to accept the quote of thirty one thousand (\$31,000) dollars for a field investigation and preliminary design work for the 2017 Mill Street Project to be paid from the Riverboat fund, if possible. Miller seconded. Passed 5-0

Sara Thompson gave a lengthy report, based upon their research, of what constitutes a sidewalk according to the American Disabilities Act (ADA). She went on to read a definition of a pedestrian walkway and concluded that the stamped area constitutes a pedestrian walkway because it does not stick up more than one half inch at any point.. Therefore, it is deemed smooth enough for a wheelchair. Carlos asked if the council disagreed with their interpretation. Martin reported to council what she had told Thompson and Marcano earlier about their bench on the sidewalk.

Barkley said this was the first he's heard about this problem and wondered why they were even talking about it right now. He talked about Huntington and Roanoke, who have restaurants with outdoor seating.

Miller said he didn't know why Thompson and Marcano would want to assume the liability of it since it was not their property.

Marcano went on to say that they wanted to work within the regulation to enhance the downtown area. He said their next project would be to build a pergola in front of their building. Marcano asked what the council would suggest since they are a higher authority than Martin. Pursley stated that they would need to look at the big picture of the entire downtown area. Barkley reminded Marcano and Thompson that if they were to build a pergola they would have to go to the Area Plan Commission for permission that. Pursley suggested that they also involve the Revitalization Committee, since they have invested a lot of work and money in the downtown area. Thompson asked if there had been a complaint or if Martin had just taken that responsibility upon herself. Miller replied that Martin is just doing her job as ADA Coordinator. Miller pointed out that they could have left the original tables and chairs out that they had permission for, but they did not. Barkley suggested that Martin contact the Indiana Department of Transportation regarding this matter and report to council.

Martin presented Ordinance #16-8-1A, An Ordinance Authoring Medicare and Supplement Premium Payments. Martin explained that the ordinance authorizes employees age sixty five or over to be insured by Medicare and a supplemental policy. It further authorizes payments to be made to the insurance company when the invoice has the employee name on it. Barkley asked who checks would be made payable to. Martin replied that checks would be payable to the insurance companies. Sweeney moved to pass the ordinance with a second from Miller. Passed 5-0

Sweeney moved to approve July time cards as presented. Dowty seconded. Passed 5-0

Barkley moved to approve claims of \$42,118.19 as presented. Miller seconded. Passed 5-0

Barkley moved to adjourn. Miller seconded. Meeting was adjourned at 7:55 p.m.

OSSIAN TOWN COUNCIL – Regular Meeting

August 22, 2016 - 7:00 p.m.

Ossian Town Hall – 507 North Jefferson

Council President, Brad Pursley called the meeting to order at 7:00 p.m. with Council members Bill Miller, Bill Dowty and Renee Sweeney present. Josh Barkley was absent.

Pursley opened a Public Hearing for a non-compliance hearing for a tax abatement for Haldrup, USA at 7:00 p.m. Haldrup, USA was represented by Chad Kline, Wells County Economic Director and Tamra Boucher, Managing Director of Haldrup, USA. Boucher stated that the large machinery is still being made in Germany but small planters are now being made in Ossian and Ossian is doing some service work. Glen Werling, of The News-Banner asked why they didn't apply for the abatement before this. Pursley explained that through working with the TIF Haldrup had already paid for some things and this is a way of repaying them. Kline added that the original agreement called for certain things to come from the TIF, but the tax abatement seemed to provide for this in a better way. There being no other questions, Pursley closed the public hearing at 7:08 p.m. Miller moved to approve the abatement with a second from Dowty. Passed 4-0

There were no comments or questions from the public.

Town Manager, Luann Martin presented The Dedication of the Sewer Line in Lewis Heights. Miller moved to accept the sewer line. Sweeney seconded. Passed 4-0 Martin said the residents can hook up now and the town will inspect these connections.

Martin presented information from Indiana Department of Transportation (INDOT) of the regulations regarding sidewalk obstructions, which stated that four (4) feet of clearance is needed for all sidewalks. The zone system was described and pictured in detail. No action was needed. The information will be filed for future reference.

Chad Kline introduced Hannah Stork, of the Northeast Indiana Partnership. Stork stated the partnership formed about ten (10) years ago to build, market and sell communities in an eleven (11) county area, which includes Wells County. Stork pointed out that it is funded privately and publicly, with about 70% of its funds coming from private sources. She reported that they help with work force development, roads and airports etc. Kline said leads have been coming in from the partnership for Wells County.

A quote from Frey & Company was presented for an additional module to our existing software to enable the clerk-treasurer to upload financial information to Gateway for the budget and the year-end report. Clerk-Treasurer, Jeannette Dickey reported that the software addition is not required by the state, but is highly recommended in order to reduce time required for upload and errors made. The price is normally \$1995, but because Deputy Clerk-Treasurer, Sally Bracke, attended the Frey Conference they reduced the price to \$995 until September 13, 2016. They also waived the set-up fee and deferred the support cost until renewal in April. Dowty moved to purchase the software addition with a second from Sweeney. Passed 4-0

Dickey introduced the 2017 Budget. She reported that the Public Hearing will be Sept. 12 at 7:00, our regular meeting date. Dickey explained a small change in the Special MVH Fund. There was no discussion at this time.

Dickey also explained that because the Rainy Day Fund had not been appropriated for 2016, we will need to do an additional appropriation for 2016 in order to pay for the 2016 street project from the Rainy Day Fund. This project is required to be paid from the Rainy Day Fund in order to be eligible for the 50% matching grant from the state. Council had no objections to this. Dickey will get figures ready to present to council at a later meeting.

Martin presented quotes to power wash, color and seal the downtown sidewalks. She said Pelkington, who did the work last time, did not send in a quote, while LawnWorks of Ossian bid Forty five hundred fifty (\$4,550) dollars. The LawnWorks quote stated the work would be done within forty five (45) days of accepting the bid but prior to October 15, 2016. Dowty moved to accept the quote from LawnWorks. Miller seconded. Passed 4-0

Martin presented Title VI for ADA compliance for grant purposes. She stated that she just needs approval so she can issue a public notice that Ossian is in compliance. Sweeney moved to approve Title VI. Miller seconded. Passed 4-0

Dowty moved to set Trick or Treat hours on October 31, 2016 between 5:00 p.m. and 9:00 p.m. Sweeney seconded. Passed 4-0

Claims of \$215,940.40 were presented. Sweeney questioned Martin about a bill for furnace repair from Masters, asking if Collier's had been given an opportunity to bid for the service. Martin stated she had called Masters because they had installed the furnace and she thought it may still be under warranty.

Dowty moved to approve claims of \$149,919.58 as presented. Sweeney seconded. Passed 5-0

Miller moved to adjourn. Sweeney seconded. The meeting was adjourned at 7:30 p.m.

OSSIAN BOARD OF METROPOLITAN POLICE COMMISSIONERS

Regular Meeting

July 6 2016 - 7:00 p.m.

Ossian Town Hall – 507 North Jefferson

Commission Chairman, Andrew Wanner called the meeting to order at 7:00 p.m. with Commissioner Caleb Chichester and Town Council Liaison, Bill Dowty present.

Wanner moved to approve the minutes of the June 2nd meeting. Chichester seconded
Passed 2-0

Wanner reported that he had sent the first four (4) sections of the Police Policy to Town Attorney, Mike Hartburg for approval.

Police Chief, Dave Rigney stated that he had no additional input regarding the Tow Policy presented at the last meeting. Chichester moved to send the Tow Policy to Hartburg for approval. Wanner seconded. Passed 2-0

Rigney reported that the Academy had notified us of two openings for the July Academy Session. They were immediately accepted. Officer Arnold and Alig will both start July 11th at the academy with graduation in October.

All present heard a video presentation from Karen James of Lexipol. She informed the group that Lexipol offers risk assessment, policy writing and updates when they happen, and training and mobile apps for officers in the field. The updates are state specific and also include federal regulations. The annual fee for this service is around twenty five hundred (\$2500) dollars, depending on what services we choose.

The commissioners will go over this information and have any questions answered as they come up and discuss it further at the August 3rd meeting.

Rigney asked if the commissioners had considered a letter received from part time officer Brooksher. Wanner and Chichester agreed that Brooksher had known what the pay was before he took the job and that the letter required no response.

Rigney presented the Mileage and Overtime Report for June.

Clerk-Treasurer, Jeannette Dickey reported that no Letters of Intent had been received for the open seat on the Police Commission. She will put this on the Council agenda for the July 11th meeting.

The next meeting will be August 3 at 7:00 p.m. at the Town Hall.

Wanner moved to adjourn. Chichester seconded. Meeting was adjourned at 7:55 p.m.

OSSIAN STORMWATER BOARD
WEDNESDAY, JULY 27, 2016

The Ossian Stormwater Board meeting was called to order at 6:00 p.m. Stormwater Board members present included Tim Miller - President, Rose Barrick - V.P. and Dennis Ramey – Sec’y. Also attending: Luann Martin - Town Manager, Bill Miller - Town Council, local resident Bob Williams, and Glen Werling -The News-Banner.

Minutes Approval ----- Rose made a motion to approve the minutes for the Stormwater meeting held on June 29, 2016, Tim second, vote was 3-0 to approve.

Old Business

- **Railroad Drainage / w/o Rose Ann Heights** ---- Luann informed the group that survey work on the ditch w/o Rose Ann Heights has been completed and that work for a design to clean the ditch is in progress.
- **600 block between Shady Lane and Bittersweet and adjacent area** ----- Luann reported that Minnich’s Lawn Care contacted her this week about getting utility locates for the properties involved with this project. Luann said work should begin soon on this often postponed project.
- **510 Sandalwood**----- Several additional reports of possible failing field tile and/or homeowner installed 4” corrugated drainage tile have been reported recently. After discussion of who would be responsible for repairs, it was suggested that Ossian town attorney be contacted for an opinion. Luann said none of these reported problem drains are shown on the Town's “as built” maps.
- **613 Oakdale Dr.** ----- not connected.
- **510 Brenden Way** ----- nothing new to report.
- **Storm Water Budget** ----- 7/25/2016 Report Balances are \$ 58,888.78 in Savings and \$ 67,992.95 in Checking Acct.

Sometime in near future, the group will review budget items for future consideration.

New Business

- **Bob Williams, 105 Siebold St.** ----- Bob presented a request to the group to have a catch basin lowered which is causing his mower to contact it when mowing around it. Also, Bob reported that the ditch on the west side of the R.R. between LaFever and Mill Sts. is clogged with silt, debris, and an old Mulberry Tree which the R.R. cut down and left laying several years ago. Bob said he feels that if the ditch is cleared of debris, the Stormwater drainage for the area should be much improved. Bill Miller also reported that tiled field west of Siebold is starting to send more water to the east following heavy rains. This is likely due to the ground compacting around the recently installed field tile in that area. This could be partly the cause of occasional Stormwater problems in Williams back yard. Luann said Town crews have been working in this area trying to improve the drainage flow and she will have them check with Bob to coordinate any issues that may be resolved.
- **Update from Town Manager on Projects**----- **nothing new to report**
- **Other business pertaining to the Ossian Storm Water Management Board** --- Luann reported a request from TI in the Industrial Park for some assistance on cleaning out the lateral drainage ditches around their factory. TI reported they would be willing to clear the brush/trees if the Town could make provisions for removing it. Luann will go to the site to check it out further and report back.

With no further business to discuss, the meeting was adjourned.

The next regular monthly meeting for the Stormwater Board will be on Wednesday, August 24, 2016 at 6:00 PM, Town Hall. This was scheduled a week early due to conflicting vacation schedules

Respectfully Submitted, Dennis Ramey, Secretary