

## **OSSIAN TOWN COUNCIL – Regular Meeting**

March 11, 2013 - 7:00 p.m.

Ossian Town Hall – 507 North Jefferson

Council President, Brad Pursley called the meeting to order at 7:00 p.m. with Council members Josh Barkley, Tom Neuenschwander and Terri Hughes-Lazzell present. Angie Dial was absent.

Hughes-Lazzell moved to approve the minutes of the February meetings. Neuenschwander seconded. Passed 4-0

There were no comments from citizens.

Fire Chief, Ben Fenstermaker, stated that his dept. had made 23 runs so far this year and that they had one (1) firefighter injured at a fire. The firefighter has been released and is OK. He announced the Fire Dept.'s Annual Firemen's Breakfast April 13, 2013 from 6-11 a.m.

---

### **OSSIAN REVITALIZATION COMMITTEE**

**Tuesday March 5, 2013**

**Members present:** Jan Williams, Mike Lewis, Tom Neuenschwander, Larry Heckber, Marlyn Koons, Luann Martin, Kody Kumfer, Judy Harkless, Jim Brewer, Joel Fremion, Larry Smith

**Members not present:** Linda Hambrick, Eme Dietrick **Guest:** Tom Woodward

Minutes from the February 5, 2012 meeting were approved.

#### **2013 Indiana Main Street Community Exchange:**

Marlyn and Kody participated in a conference call with Shae Kmicikewycz, program manager, who is interested in having Ossian Revitalization host a Community Exchange. After a discussion and reviewing the guidelines, Judy Harkless made a motion second by Mike Lewis that we ask Town Council for permission to proceed with a request to host a Main Street Community Exchange in October 2013. Motion voted on and passed. Luann will email Shae about our interest in becoming a host (October 2, 2013).

#### **Welcome to Ossian Entrance Signs:**

Luann reported that at the next BZA meeting we request a variance. We are also waiting for easements. Installation of the signs will begin this spring.

#### **2013 Spring Flowers:**

Tom Woodward reported on prices for flowers and hanging baskets.

- 10 hanging baskets @ \$13.15 each (**\$131.50**)
- 34 old pots @ \$15. each (**\$510.**)
- 12 bowl pots @ \$19. each (**\$228.**)
- for an approximate total of (**\$869.**)

Jim Brewer made a motion second by Judy Harkless to have Tom Woodward purchase 2013 Spring flowers. Motion voted on and passed. Larry Heckber will check into prices for Miracle Grow potting soil from Do It Best, Ossian.

We need a volunteer to water the hanging baskets. Committee members will begin a search for someone and report at the April meeting with suggestions.

**Economic Development Conference.** Mike Lewis presented a list of questions from the conference for Wells County. He asks that members email him with questions and give input that are of interest to Ossian Revitalization by March 12.

#### **2013 Goals and Responsibilities**

Jan Williams will email an old outdated list of suggestions for members to review, and add updated suggestions for the April Meeting. It is suggested we email new suggestions to Marlyn and she will compile a new list.

**Ossian Garage Sale June 15:** Jan Williams will begin work on this project.

**Next Revitalization meeting: Tuesday, April 2, at 5:00 at the Town Hall.**

Minutes prepared and submitted by Jan Williams

---

Jan Williams reported that the revitalization committee is requesting permission to host a Main Street Indiana Conference. She said it would give Ossian exposure and publicity. She suggested the Methodist Church or Lighted Acres as possible locations and a tentative date of October 2. She said the people attending would pay a fee to cover any costs incurred and they would take a tour of Ossian highlighting some of the committee's projects, such as the Outdoor

Reading Room and the lights & flowers downtown. Neuenschwander moved to host this conference and Barkley seconded. Passed 4-0 Williams further stated that Bill Dowty does not want to water the hanging baskets of flowers downtown any more. A volunteer to do this is being sought at this time. The town owns the necessary equipment. All that is needed is a volunteer with about 30-60 minutes time every day. Vern Dowty will still water the street level planters.

Roseann Barrick, reporting for the stormwater committee, stated that they had only received one (1) bid for the Roe St. project. Brickley Excavating had submitted a bid of \$74,900. She also said that they would need to get easements from four (4) homeowners. Barrick & Martin will take care of procuring those easements. They will also need to remove three (3) or four (4) trees and one (1) stump. These would be additional costs incurred. She stated that the cost would deplete their resources, but they may look into a short term loan from one of the other town funds. Hughes-Lazzell moved to go ahead with this project. Neuenschwander seconded. Passed 4-0

Randy Kriscunas of Fleis & Vandenbrink presented a Certificate of Substantial Completion for the water tower renovation project. He recommended withholding a 2% retainage of \$4681.30, pending the completion of the project once the weather was fit and paying the remaining balance of \$43,913.70. Hughes-Lazzell asked if they could put a deadline on the completion of the work, to which Kriscunas replied that he would suggest April 30. Barkley moved to pay \$43,913.70, withholding the retainage and placing the April 30 deadline for completion on Fedewa. Hughes-Lazzell seconded. Passed 4-0

Town Manager, Luann Martin reported that the rough draft of Ossian's ADA Compliance Report had been available to the public in several locations for the specified time. Neuenschwander moved to approve this. Hughes-Lazzell seconded. Passed 4-0

The discussion of automatic back-up for computer data and posting of video and/or audio on our website continued as Martin stated that Innovative Concepts said they could do a basic set-up with used equipment for less than \$500. No one was present from Innovative Concepts, so Barkley moved to accept the offer up to \$500. Neuenschwander seconded. Passed 4-0 Barkley said he may have a monitor that he would be willing to let the town use.

Pursley asked Martin about the status of the installation of the new street lights. Martin stated that work would begin soon and that they would all have overhead wires.

Martin presented a map of Ossian with potholes marked in red. Neuenschwander also presented a map with potholes marked by Martin but also with potholes as he and Pursley had found them. Martin reported that she was going to contact Brooks Construction and Wayne Asphalt this week to get bids for this work. Barkley suggested that she also contact local companies such as, Topp, G & L and K & M Asphalt. She said she would add them to the list. Martin reported that the people she had contacted said they could start the asphalt work April 22. She wanted to get her request in soon so Ossian would be first on the list. Neuenschwander asked who owns 850 North. No one knew for sure. Martin stated that Ossian plows it and Rigney said that his officers patrol it. Neuenschwander also asked about whom should repair the area near the railroad tracks. Martin said she will check into both areas.

With the arrival of Jack Bracey of Innovative Concepts, the discussion of off-site back-up and posting on the website was opened again. Bracey verified his earlier estimate of less than \$500 for used equipment, but also gave the council some other options. He presented a professional quality system that would carry a two (2) warranty, whereas the used equipment would have no warranty. He also said this package would have numerous features that the simpler used or new equipment would not offer. The price of this package would be \$1300. When asked how long he wanted to store the data, Barkley replied, "Forever." Bracey said that would probably not be feasible, as the space would grow to unmanageable proportions over time. He did, however say that the data could be downloaded and stored in house. Bracey said he would send a detailed quote to Martin. Barkley moved to rescind the previous motion and consider the professional package presented by Bracey. Neuenschwander seconded. Passed 4-0

Mike Lautzenheiser Jr. presented new WECO regulations changing the set back requirements to 1000', stating that Bluffton and Poneto had already approved it. He said the

County Commissioners were slated to approve it at their first April meeting. Barkley moved to approve the changes. Neuenschwander seconded. Passed 4-0

Martin presented minimum insurance required of vendors working for the town. Neuenschwander moved to accept these requirements and Barkley seconded. Passed 4-0

Lautzenheiser also presented an updated zoning map. He said that the council has until the end of March to suggest any changes.

Mediacom has contacted Town Manager, Luann Martin about running lines to Ossian.

Hillcrest Storage is requesting permission to move a fire hydrant. This was approved by general consensus of the four (4) council members present.

Council President, Brad Pursley scheduled an Executive Session to discuss personnel issues for March 25 at 6:00 p.m.

Neuenschwander reported that there would be a walk-thru of the fire department on March 20 at 7:00 p.m. The public is welcome. He requested that this be posted on our sign.

Time cards were presented. Hughes-Lazzell was concerned about the amount of overtime for Rigney. She also asked Rigney if this was the time of year that a lot of the training took place. He said that it was not a seasonal thing. They just had to take advantage of the training when it was available. Neuenschwander moved to approve the time cards. Hughes-Lazzell seconded. Passed 3-1 with Pursley voting no.

Hughes-Lazzell moved to approve claims of \$85,443.52. Barkley seconded. Passed 4-0

Barkley moved to adjourn. Hughes-Lazzell seconded. Meeting was adjourned at 8:45 p.m.

### ***OSSIAN TOWN COUNCIL*** – Executive Meeting

March 25, 2013 - 6:00 p.m.

Ossian Town Hall – 507 North Jefferson

The Town Council of Ossian, IN met in executive session to discuss employee performance. No other subjects were discussed and no decisions were made. Josh Barkley, Tom Neuenschwander and Brad Pursley were present. Meeting was adjourned at 6:28 p.m.

### ***OSSIAN TOWN COUNCIL*** – Regular Meeting

March 25, 2013 - 7:00 p.m.

Ossian Town Hall – 507 North Jefferson

Council President, Brad Pursley called the meeting to order at 7:00 p.m. with Council members Josh Barkley, Tom Neuenschwander present. Angie Dial and Terri Hughes-Lazzell were absent.

There were no comments from the public.

Town Manager, Luann Martin presented detailed plans for fixing the potholes in the streets along with a list of potential companies from which to request bids. The council said they wanted cold patch put in the holes right away.

A pay request from A & Z Engineering was presented by Martin for the Safe Routes to School Project in the amount of \$5262.50. Barkley moved to approve and Neuenschwander seconded. Passed 3-0

Police Chief, Dave Rigney presented information on replacing the department's tasers. He said the tasers they currently have are one (1) shot while the replacements would be two (2) shots. He further stated that the new ones would have a one (1) year warranty and that they could trade in the old ones up to \$150 each. He said he would like to trade in five (5) and purchase six (6) so they would have one available for reserves to use. Neuenschwander moved to purchase six (6) tasers, trading in five (5) for a cost of under \$7800. Barkley seconded. Passed 3-0

Rigney requested permission for Officer Tucker to attend DARE training in Cincinnati in July. He stated that there would be no training in Indiana this year because of the close proximity of the national conference. Neuenschwander moved to approve. Barkley seconded. Passed 3-0

Rigney requested permission for Officer Tucker to attend training for computer and cell phone forensics in Pennsylvania in May. He stated that vendors are underwriting most of the cost with the town only paying \$195. Neuenschwander expressed concern that it was so far away. Barkley and Pursley also expressed the same concerns. They felt that perhaps the same training would be available in Indiana. Barkley moved to approve. Pursley seconded. Passed 2-1 with Neuenschwander voting no.

Rigney requested permission to attend training in Cincinnati on Alzheimer's Initiatives in April. There would be no cost other than the cost of fuel to drive there. The seminar is free and he would stay with relatives in Cincinnati. Neuenschwander moved to approve. Barkley seconded. Passed 3-0

Neuenschwander asked Rigney if they had equipment other than the tasers which may be outdated shortly. Barkley requested a plan and also suggested that the department use the police funds designated for that purpose.

Martin reported that the emergency part of the Roe Street Project has been completed by employees Trent Fiedler and Scott Kling. She commended them both for their good work and said they work very well together. She further stated that the remainder of the project can start when the necessary easements have been obtained. She hopes to have these before the next meeting.

Martin said they found holes in the old tiles when they were connecting the new drainage at the Archbold-Wilson Park. Council requested that she check with the county to see if they would share in the cost of repairs since it was their tile.

Barkley moved to approve claims of \$121,216.92. Neuenschwander seconded. Passed 3-0

Barkley moved to adjourn. Neuenschwander seconded. Meeting was adjourned at 7:50 p.m.