

## ***OSSIAN TOWN COUNCIL – Regular Meeting***

March 12, 2018 - 7:00 p.m.

Ossian Town Hall – 507 North Jefferson

Council President, Josh Barkley called the meeting to order at 7:05 p.m. with Council members, Bill Dowty, Jeff Kemper and Renee Sweeney present. Brad Pursley was absent.

Dowty moved to approve the minutes of the February meetings. Sweeney seconded. Passed 4-0

Rose Barrick of the Storm Water Board and Jim Breckler of Engineering Resources reported the best way to remedy the Industrial Park drainage issues is to re-route the swale between Sandalwood Addition and the Industrial Park to the retention pond in Hillcrest. Engineering Resources submitted a bid of twenty thousand two hundred (\$20,200) dollars to engineer the Industrial Park Improvement Project. Thirty five hundred (\$3500) dollars of that amount is to meet town requirements in case they would want to dedicate the sewer to the town in the future. Dowty moved to approve fourteen thousand two hundred (\$14,200) dollars, less the bidding and contract administration portions of the original bid. Kemper seconded. Passed 4-0

Barrick reported that she had spoken with Mrs. Valenti and they would be willing to grant a storm water easement to the town.

Breckler presented a bid for engineering services for the Street Improvements of 2018 for eleven thousand five hundred (\$11,500) dollars plus four thousand (\$4,000) dollars for a topography study if needed. This encompasses milling and resurfacing of Maplewood Drive between Homestead Drive and Hickory Lane, Ingle Drive between Homestead and Highland and Highland between Mill Street and Maplewood Drive. Dowty moved to approve the engineering expense, as well as, the topography study for a total cost of fifteen thousand five hundred (\$15,500) dollars. Sweeney seconded. Passed 4-0

Barrick and Darrell Reynolds of the Ossian Days Committee asked permission to use East and West Craig Street for Ossian Days. They also asked for support from the town in setting up and tearing down as in the past. Barkley moved to grant both requests. Dowty seconded. Passed 4-0

Dowty moved to approve Resolution #18-3-1, a resolution for the purpose of including job descriptions of current employees. Dowty moved for adoption of the resolution with a second from Kemper. Passed 4-0

Breckler submitted a five year capital plan for improvements to the wastewater plant and collection system. These improvements are to correct structural and operational deficiencies of the current wastewater plant and collection system. Breckler outlined some of the most pressing issues and stated that the work would be prioritized in order of importance. Breckler stated that there is significant infiltration of storm water and ground water which reduces the capacity of the sewage plant. The improvements would be done over a five (5) year period, ranging in cost from four hundred sixty two (\$462,000) dollars to five hundred fifty five thousand (\$555,000) dollars for each year. Even including the settlement from a recent lawsuit the town would not have that kind of money available, which brought up the subject of raising rates and/or borrowing money.

Stephan Carter of Carter Dillon and Umbaugh, submitted a suggested rate increase schedule along with some suggestions for long term funding. Bill Etzler of Engineering

Resources suggested raising rates as soon as possible in order to sufficiently fund current operating costs.

Carter made some suggestions as to long-term financing, possibly rolling over the current debt into a lower interest bond issue. He stated that federal funds will take longer to obtain and there is more work involved which increases the up-front cost but they have a little lower interest rate - whereas, open market bonds can be procured faster with less labor involved. This would reduce the initial cost of the issue but would have a slightly higher interest rate. Carter stipulated that a formal rate study would need to be done as part of the bonding process.

Barkley moved to initiate the process of raising water and wastewater rates with Town Attorney, Mike Hartburg. Dowty seconded. Passed 4-0 Long-term funding will be discussed at future meetings.

Martin presented suggested changes to the Ossian Employee Handbook. A short discussion ensued with no action being taken.

Martin presented a new job description for General Maintenance Employee – Parks & Facilities stating that we currently have no one in this position. The duties of the position are currently being done by other employees who have time. Council had no objections to this and asked Martin to have an ordinance drafted for next month's meeting.

Sweeney moved to approve the February time cards as presented. Kemper seconded. Passed 4-0

Dowty moved to approve claims of \$212,511.85 as presented. Kemper seconded. Passed 4-0

Dowty moved to adjourn. Kemper seconded Meeting was adjourned at 8:30 p.m.

### ***Ossian Park Board***

February 26, 2018

Attendance: Tim Rohr, Crystal Streeter, Janet Riley, and Joe Lewis

1. Read and approved minutes from meeting on February 5, 2018
2. Discussed some costs associated with the amphitheater in the Archbold Wilson Park. Concerned citizens thought original drawing looks too much like a pavilion. Discussed moving amphitheater to the northeast side of the sledding hill to allow being view of the pond as well.
3. Discussed the Girls softball request to rent the big diamond for \$100 per team. They could use the diamond 3 days per week with no Sundays. The Park Board needs to see a game/practice schedule before deciding on a fee.
4. Next meeting April 23, 2018
5. Meeting adjourned at 8:53pm

## ***OSSIAN STORM WATER BOARD***

Tuesday February 27<sup>th</sup>, 2018, 10:00 a.m.

Meeting was called to order at 10:05 am. Members present were, Tim Miller, Rose Barrick, Town Manager, Luann Martin, Town Council Member Jeff Kemper and Jim Breckler, Engineering Resources.

Others present at the meeting were Gene Donaghy, representing Hillcrest Development.

### Minutes Approval

Minutes were approved by a motion approval of 2-0

### Old Business

#### RR / Rose Ann Heights Swale Update

As of this meeting, the board is awaiting signatures on easements from Valenti and Witte. Jim Breckler said the signatures are needed before we submit plans to the Rail Road for their approval.

#### TI Ditch and surrounding drainage / Industrial Park

Discussed the possibility of the Storm Water Board taking over the maintenance of the ditch and detention pond that serves TI Automotive and the rest of the industrial park. In order for this to become a reality, several issues will need to be resolved. The area needs to be brought up to a standard that would be acceptable to the board. If the board approves of the repairs, the next step would be Hillcrest Development dedicating this area to the Town of Ossian. This would have to go before the town council if the board approves of the repairs made.

A motion was made and passed 2-0 for council to approve spending not to exceed \$14,200.00 to have Engineering Resources begin the design phase of this project.

### Budget

As of 2/27/2018, the Storm Water Budget is as follows,  
Checking \$164,345.33 Savings \$78,458.78

### Board Member

Position is still vacant at this time.

### New Business

Nothing new to report at this time

### Update from Town Manager

Nothing new at this time.

### Next meeting

The next meeting for the Ossian Storm Water Board will be Tuesday, March 27<sup>th</sup>, 2018 at 10:00am at the Town Hall.

With no further business for the board to discuss, the meeting was adjourned.

Respectfully submitted, Tim Miller, President

***OSSIAN BOARD OF METROPOLITAN POLICE COMMISSIONERS***

**Regular Meeting**

March 7, 2018 - 7:00 p.m.

Ossian Town Hall - 507 North Jefferson

The meeting was called to order at 7:00 p.m. by Commissioner President, Andrew Wanner. Commissioner Caleb Chichester was present along with council liaison, Bill Dowty. Commissioner Bob Miller was absent but “present” via phone. Police Chief, Dave Rigney, Officer Stephanie Tucker and Clerk-Treasurer, Jeannette Dickey were also present.

Chichester moved to approve the minutes of the January meeting. Wanner seconded. Passed 2-0 There was no meeting in February.

Police Chief, Dave Rigney reported that the new police car is currently at the outfitters waiting on the receipt of the camera and radar systems. The radar is expected on March 14 and the camera on March 21.

Rigney reported that he would send the Lexipol policies to the commissioners next week so they would have time to look them over prior to the April Commission meeting. Rigney also said that the police computer operating system had to be upgraded from Microsoft Office.

Wanner moved to approve the Social Media Policy. Chichester seconded. Passed 2-0 The Social Media Policy will be in effect as of March 7, 2018.

Rigney requested permission to advertise again for the police officer position as there was no response to the previous ad. He wants to add part time and reserve officers to the ad. Chichester moved to approve the request. Wanner seconded. Passed 2-0

Wanner moved to adjourn. Chichester seconded. Meeting was adjourned at 7:08 p.m.