

OSSIAN TOWN COUNCIL – Regular Meeting
May 9, 2016 - 7:00 p.m. Ossian Town Hall – 507 North Jefferson

Council President, Brad Pursley called the meeting to order at 7:00 p.m. with Council members Bill Miller, Bill Dowty, Josh Barkley and Renee Sweeney present.

Dowty moved to approve the minutes of the April meetings as presented. Miller seconded. Passed 5-0

There were no comments or questions from the public.

Greg Roembke, of Roembke Mfg. requested abatement of new machinery with a cost of one million nine hundred seventy five thousand (\$1,975,000) dollars. Barkley moved to grant the SB-1 abatement on the new equipment for ten (10) years. Miller seconded. Passed 5-0
Roembke also requested approval of three (3) CF-1s from prior years stating that this will be the last year for them. Barkley moved to grant the CF-1 abatements with a second from Dowty. Passed 5-0

Gilbert Pena requested approval of three (3) CF-1s, two (2) for real estate and one (1) for personal property. Barkley moved to approve this request. Miller seconded. Passed 5-0

Pena also submitted an SB-1 for new machinery valued at sixty eight thousand one hundred two (\$68,102) dollars. Barkley moved to approve the SB-1 for ten (10) years. Pursley seconded. Passed 5-0

Fire Chief, Ben Fenstermaker requested the purchase of a nozzle to replace one that is not functioning up to par. The nozzle will be purchased from Hoosier Fire Equipment for \$955.60. Miller moved to approve the purchase. Barkley seconded. Passed 5-0

Police Chief, Dave Rigney presented his monthly mileage and overtime report.

Rigney stated that newly hired officer Reid Arnold will start May 23, 2016 and Matthew Alig will start June 20. He went on to say that one (1) of them may be able to start the academy in July pending a spot opening up. Both officers are currently on a waiting list but are already enrolled in the November 7th class in case there are no openings in July.

Rose Barrick of the Storm Water Board said they are still talking with the Norfolk Railroad about the drainage in the area of the railroad.

Barrick reported that they have a contractor who will do the work on the swale behind Shady Lane. This project is too small for big contractors and too big for small contractors. She said the next step will be to send letters to the six (6) homeowners involved asking them to attend the next Storm Water Meeting on May 25 at 6:00 p.m.

Revitalization Board representative, Kody Kumfer presented a plan of the Revitalization Board to host a contest to design a seal for the Town of Ossian. It stated that the seal should be round and have Est. 1846 on it, along with a design reflecting aspects of Ossian. Designs must be submitted by July 15, 2016. The new Ossian Seal will be put on the back of the welcome signs already in place at each end of the Town. The winning designer will receive a prize of one

hundred (\$100) dollars and recognition in the newspapers. The winner will also receive a brick with “designed by” beside their name and the seal. There were no objections to this from council.

Kumfer reported that there were one hundred eighty five (185) people who attended the recent “Evening of Wine and Roses.” The event netted a profit of sixteen thousand three hundred twenty seven dollars and forty one cents (\$16,327.41).

Caleb Chichester, reporting for the Police Commission read a resignation letter from Ron Werling. Dowty moved to accept his resignation. Miller seconded. Passed 5-0

Chichester reported that Robert Frantz can start right away with full powers, but will need to complete one hundred twenty (120) hours of training within the next six (6) months.

Rigney said that with the addition of the part time officers the current officers will be able to go back to a five (5) day work week and cut down on some of the overtime.

Council President, Brad Pursley opened bids for garbage service for the Town of Ossian as follows:

Advanced Disposal - \$11.75 per month per household

Waste Management - a letter saying they have no interest at this time

Republic Services - \$11.68 per month per household

Town Manager, Luann Martin said she would go over the bids and recommend to the council at the May 23rd meeting.

Ossian Building Inspector, Ted Smith reported that there had been no progress on the demolition of the buildings at 403 Christ Street and 516 West LaFever Street. Roman Koroncevicius, owner of the LaFever Street property, reported that he had a buyer for the property. Martin informed Koroncevicius that the demolition would have to continue, as it goes with the property, not the owner. Smith recommended the council extend the deadline to the next meeting and require some proof of the sale at that time. Council agreed.

Emily Osborne, owner of the Christ Street property was not present. Martin reported that she had moved into a shed located on the property and that she (Martin) had contacted Adult Protective Services in regard to the situation. Martin recommended the demolition plans go on as planned. Council agreed and Martin said she would begin taking bids for the project.

Mike Lautzenheiser, Director of the Area Plan Commission, presented Ordinance #16-5-4, Ordinance Amending Wells County Zoning Ordinance and Zone Maps. This allows for a rezoning of a section just north of Davis Road so that Ossian Healthcare may expand. When asked if the area will be annexed, Lautzenheiser replied that Ossian Healthcare would need to request the annexation. Sweeney moved for a “Do Pass Recommendation” for Wells County Ordinance #16-5-4. Dowty seconded. Passed 4-0 with Barkley abstaining.

Martin presented quotes for the 2016 Street Projects. Brooks Construction quoted seventy seven thousand thirty five (\$77,035) dollars and Wayne Asphalt quoted fifty thousand six hundred thirty five (\$50,635) dollars. Barkley moved to accept Wayne Asphalt’s bid. Miller seconded. Passed 5-0

Jim Breckler, of Engineering Resources, presented three (3) options for a proposed reconstruction of West Mill Street in 2017. This is the area west of State Road 1 and east of the bridge approximately eighteen hundred twenty five feet long. He stated the options as follows;

Option 1 – full reconstruction of the street

Option 2 – pavement rehab with curb & gutter

Option 3 - pavement without curb and gutter

Martin reported that the town would be receiving a one-time distribution from the state of just over one hundred thousand (\$100,000) dollars. At least 75% of this distribution is to be used for street. Martin proposed using all of the distribution to apply for a grant to match this money to use for the proposed 2017 project. Then the 2017 money appropriated would be added to this to be applied to the 2017 project. Martin estimated to have around four hundred thousand (\$400,000) dollars toward the project cost from those three (3) sources. Barkley stated that if the project would run over we could use CEDIT money to cover some of it. Council asked Breckler to do some cores so that they would know what they are dealing with before making any decisions.

Martin presented Resolution #16-5-2, One-Time Special Distribution per SEA 67 for consideration. This resolution authorizes the Clerk Treasurer to establish the required Fund 257 to receive the special distribution and establishes the requirements for the use of the special distribution money. Barkley moved to adopt Resolution #16-5-2. Miller seconded. Passed 5-0

Breckler recommended a semi-final payment to Crosby Excavating for the 2016 Water Project of seventeen thousand one hundred seventy two dollars and seventy five cents (\$17,172.75). This leaves a retainage of four thousand three hundred forty one dollars and fifty eight cents (\$4,341.58) to be paid upon final completion. Dowty moved to pay \$17,172.75 and hold the retainage. Sweeney seconded. Passed 5-0

Barkley moved to approve time cards as presented. Miller seconded. Passed 5-0

Pursley asked which funds were paying for the DAREmobile improvements and when the DAREmobile would begin operations. Clerk Treasurer, Jeannette Dickey replied that the funds raised a couple of years ago for that purpose, were now being used. Police Chief, Dave Rigney said the DAREmobile would be ready for use before Ossian Days. Dowty moved to approve claims of \$172,876.66 as presented. Sweeney seconded. Passed 5-0

Dowty moved to adjourn. Miller seconded. The meeting was adjourned at 8:00 p.m.

OSSIAN TOWN COUNCIL – Regular Meeting
May 23, 2016 - 7:00 p.m.
Ossian Town Hall – 507 North Jefferson

Council President, Brad Pursley called the meeting to order at 7:00 p.m. with Council members Bill Miller, Bill Dowty, Josh Barkley and Renee Sweeney present.

There were no comments or questions from the public.

Jim Smith represented Republic Services in awarding the contract for garbage collection in Ossian for 2016-2017. The bid was for \$11.68 per household per month. Barkley asked how much we are paying now. Clerk Treasurer, Jeannette Dickey said we are now paying \$14.01 per month per household. Barkley moved to have the rates at \$14.01 and put the difference in an escrow account for repairs and other costs. Miller seconded. Passed 5-0

Wells County Economic Development Director, Chad Kline, requested a tax abatement for TI Group of Ossian. It was stated that they make nearly two thousand (2000) gas tanks a day and have hired more employees than anticipated. Barkley moved to grant the abatement. Dowty seconded. Passed 5-0

Berne Apparel, requested a tax abatement for H & N Properties, the holding company that owns the real estate for Berne Apparel. It was reported that they have over two hundred (200) employees. When asked if the town could do anything for them, she requested an increase in the speed limit on Road 850 North. Sweeney moved to grant the tax abatement to H & N Properties. Dowty seconded. Passed 5-0

Roman Koroncevicius reported that Nick Bechtold was going to purchase the 516 West LaFever Property and tear down the existing home on the property. Koroncevicius said they would present paperwork pertaining to the sale at the June 13 meeting of Council. Bechtold said he was going to tear down the building himself and estimated it would take him about six (6) months to complete the project. Martin suggested, upon advice from the town attorney, that Bechtold report his progress to Council approximately every sixty (60) days depending on when the meeting date fell. Bechtold stated that he lived next door and wanted to tear down the house and have the alley closed off to make it all one property. Barkley moved to modify the original demolition order to reflect the change in plan with Bechtold reporting his progress at the July 25 Council Meeting. Dowty seconded. Passed 5-0

Martin presented for quotes for core testing as follows:

Alt & Witzig	\$2100
GME Testing	\$1600
Materials Inspection & Testing	\$2000
Patriot Engineering	\$4000

Barkley moved to accept the GME Testing quote of sixteen hundred (\$1600) dollars. Miller seconded. Passed 5-0

Martin presented a quote from Innovative Concepts to replace a very old computer in the Police Department. The current computer could crash at any moment and the department is required to keep the information that is stored on it into perpetuity. Barkley moved to approve the purchase of the computer, as quoted by Innovative Concepts, for eight hundred ninety one dollars and sixty two cents (\$891.62). Sweeney seconded. Passed 5-0

Martin asked if she should look into the speed limit situation on 850 North. Pursley said he thought on a business road it could be increased. Miller said the road got lumped in with other roads when the speed limits were lowered a while back. Barkley stated that he didn't think people needed to go any faster than 25mph. Martin said she will look into the speed limit and report to council.

Dowty moved to approve claims of \$74,954.11 as presented. Sweeney seconded.
Passed 5-0

Dowty moved to adjourn. Miller seconded. The meeting was adjourned at 7:20 p.m.

OSSIAN BOARD OF METROPOLITAN POLICE
COMMISSIONERS Regular Meeting

May 4, 2016 - 7:00 p.m. Ossian Town Hall – 507 North Jefferson

Commission Chairman, Andrew Wanner called the meeting to order at 7:00 p.m. with Commissioner Caleb Chichester present and Commissioner Ron Werling absent. Town Council liaison Bill Dowty, was also present.

Chichester moved to approve the minutes of the April 6th meeting. Wanner seconded
Passed 2-0

Wanner read a letter of resignation from Ron Werling. He stated that they would begin the search for another commissioner in the near future. In the meantime, Town attorney Mike Hartburg said it will not be a problem to conduct business with two (2) commissioners.

Chichester presented a study of what it would cost to train prospective part time officer, Bob Frantz versus what it would cost in overtime for the period that Frantz would be in the employ of the Town. Chichester moved to recommend hiring Frantz with a second from Wanner. Passed 2-0

Wanner further stated that if the council does not hire Frantz, he would recommend advertising again and increasing the wage offered. Wanner moved to start the hiring process again if Council does not hire Frantz. Chichester seconded. Passed 2-0 Chichester will make a presentation to the Town Council on Monday, May 9 regarding this matter.

Wanner reported that the exit interview with former Ossian Police Officer, Chad Foreman had been completed on April 30, 2016. He said Foreman, Bill Dowty, Bill Miller and Wanner were present at the interview. Wanner requested of Clerk-Treasurer, Jeannette Dickey, that space be set aside in the Town vault for the Police Commission so that items such as this may be all kept together in a designated area. Dickey assured him that this would be done.

Wanner presented a rough draft of three (3) areas of the new policy he is working on: Department Structure, Department Issued Vehicles and Vehicle Maintenance. There was some discussion concerning the numbers on the police cars and the structure of the department. He requested that input regarding this new policy be submitted to him by 4:00 p.m. on May 20, 2016. He wants to have a final version of this portion to present at the June 1st meeting.

Chichester presented a memorandum requiring the monthly reports presented by the Police Department to be submitted to the commissioners a minimum of 24 hours before the Commissioners meeting. The memorandum also stated that the report be sent to the Ossian Clerk Treasurer at least ninety six (96) hours prior to the Town Council meetings so that they may be included in the packets distributed to council on Friday before the meetings. Wanner moved to accept the memorandum. Chichester seconded. Passed 2-0

Chichester submitted a second Memorandum requiring the monthly shift schedule be submitted to all Ossian Police Commissioners a minimum of one (1) week prior to the beginning of each month. The schedule provided is to include, at a minimum, normal scheduled hours, training, vacation days and make-up holidays for all full time, part time and reserve officers. The commissioners must be notified within 24 hours of any changes to the schedule or time off. Email delivery is acceptable. Any information in the schedule is not to be shared with the general public.

Officer Tucker presented the monthly Mileage & Overtime Report.

Officer Tucker presented a new Field Training Officer Program. She stated that Ossian has never had a Field Training Officer Program. However, as she just learned at Field Officer Training, this is very important for every police department. She stated that the program is based on what was recommended at the recent training and tweaked to apply more specifically to Ossian. The commissioners agreed to accept this policy as presented as long as it passed legal review of the Town Attorney.

Wanner moved to adjourn. Chichester seconded. Meeting was adjourned at 7:20 p.m.

Ossian Park Board

May 2, 2016

Attendance: Joe Lewis, Ashley Harmon, and Tim Rohr

1. Read and approved minutes from meeting on April 4, 2016.
2. Diamond dirt still not here. Bleachers have been set up. Diamonds have holes and are not ready to be played on. Games are to start May 7, 2016. Scoreboard on big diamond is not working.
3. May 7, 2016 will be the Grand Opening for the Story Walk. The walk boards have been installed. Grand opening to start at 9:30am.
4. Next meeting on June 6, 2016
5. Meeting adjourned at 7:23pm.

OSSIAN STORMWATER BOARD

WEDNESDAY, APRIL 27, 2016

The Ossian Stormwater Board meeting was called to order at 6:00 p.m. Stormwater Board members present included Tim Miller - President, Rose Barrick - V.P. and Dennis Ramey – Sec’y. Also attending: Luann Martin - Town Manager, Jim Breckler - ERI, Scott Minnich - Minnich Lawn Care, and Glen Werling -The News-Banner.

Minutes Approval ----- Rose made a motion to approve the minutes for the Stormwater meeting held on March 30, 2016, Tim second, vote was 3-0 to approve.

Old Business

- **Water/Storm project - 600 block between Shady Lane and Bittersweet and adjacent area** ----- Jim and Scott Minnich presented additional options to resolve this ongoing issue which has been delayed mostly due to wet ground conditions. After a very lengthy discussion, the general consensus was that Luann will send letters to the 6 adjoining property owners to attend the regular May Stormwater meeting for input and discussion on various items. One of the main topics will be the owners willingness to contribute to the cost of installing a sub-surface drain pipe to assist with speeding up the drainage of the ditch. An earlier plan to install a concrete chute, catch basin, and some re-grading was approved some time ago.
- **519 Hickory Lane, Rose Ann Heights / Railroad Drainage**---- Jim informed to the group that he is waiting to hear back from Derek concerning the possibility that the R.R. might be interested in contributing to cleaning and restoring the condition of the ditch west of Rose Ann Heights and east of the R.R. tracks. It is unknown what financial arrangements would be included or required if/when the R.R. would be willing to participate in the project.
- **510 Sandalwood**----- nothing new to report.
- **604 & 608 Sandalwood**----- Luann reported a sink-hole located adjacent to the Stormwater manhole at the rear of these properties. Town crews are planning to dig up and explore the cause of the problem with caution as the line is located 10 to 12 feet deep. They also plan to use the camera to explore for the cause using care not to lose the camera.
- **307 W.Roe St.**----- Luann reported a tile overflowing behind this residence. This tile does not show up on the Town records but Luann is going to have a Town crew check it out to make sure it is not a Town issue. Sometime in the past, the water flowing from the tile found its way into a window-well opening causing some flooding under the home.
- **Storm Water Budget** ----- 4/27/2016 Report Balances are \$ 55,798.78 in Savings and \$ 49,047.40 in Checking Acct.

New Business

- **Update from Town Manager on Projects**----- nothing new to report
- Other business pertaining to the Ossian Storm Water Management Board

With no further business to discuss, the meeting was adjourned.

The next regular monthly meeting for the Stormwater Board will be on Wednesday, May 25, 2016 at 6:00 PM, Town Hall.

Respectfully Submitted, Dennis Ramey, Secretary