

**OSSIAN TOWN COUNCIL – Regular Meeting**

November 14, 2016 - 7:00 p.m.

Ossian Town Hall – 507 North Jefferson

Council President, Brad Pursley called the meeting to order at 7:00 p.m. with Council members Josh Barkley and Renee Sweeney present.

Sweeney moved to approve the minutes of the October meetings as presented. Barkley seconded. Passed 3-0

Police Chief, Ben Fenstermaker, requested permission to purchase a thermal camera with their year-end money. He said he can get a demo thermal imaging camera for eighty six hundred forty nine (\$8649) dollars. This would include the camera, batteries, charger and accessories. They are usually \$10,674. Barkley moved to approve this purchase. Sweeney seconded.

Town Manager, Luann Martin, announced that they have received no letters of intent for the Park Board. She suggested they extend the deadline to noon on December 5, 2016. Council concurred.

There were no reports from other committees or boards.

Clerk-Treasurer, Jeannette Dickey, presented Ordinance #16-10-2, An Ordinance Establishing Policies, Procedures and Rules Concerning the Use of Credit Cards and Charge Accounts for the Town of Ossian, Indiana with the additions that had been requested by Barkley at the last meeting. Barkley moved to adopt the ordinance with a second from Sweeney. Passed 3-0

Town employees, Scott Kling & Darrell Reynolds & Town Engineer, Jim Breckler reported on a monitoring system they had observed in Berne Reynolds stated that the company seemed overloaded and he felt that Ossian would not get the service expected and needed in both ongoing support and emergency help. Kling, Martin & Breckler agreed.

Elisha Winters from Straeffler Pump & Supply presented information on a video based monitoring system for the wells and lift stations, stating that additions could be added if and when they are needed. Straeffler Pump & Supply is a subsidiary of Quality Repair, which Ossian has done business with quite a bit in the past. Straeffler is located fifteen (15) minutes away in Fort Wayne, which was appealing to the group. Winters stated that the system could be controlled from a computer or a smart phone and that someone would be notified of any malfunction. The cost is fifty seven thousand eight hundred ninety two (\$57,892) dollars for the basic system plus seventeen thousand nine hundred thirty nine (\$17,939) dollars for installation. A heated rain gauge can be added for twenty eight hundred fifty four (\$2854) dollars. Winters stated that the Town of Ossian would own the software and the software is not proprietary. There would also be an annual fee of three hundred fifty (\$350) dollars for phone apps, system updates and tech support. The cost of this will be split between the water and sewer departments. Barkley moved to approve the purchase. Sweeney seconded. Passed 3-0 Winters stated that it would take about four (4) weeks to receive the system and about another week to install it.

Jim Breckler and Jeff Weaver of Engineering Resources presented preliminary plans for the 2017 Mill Street Paving Project. Breckler pointed out that the south side of the street is lower than the north side which could cause a slight change in drainage. He went on to say that Rights-of-Way would needed from the homeowners from Church Street to Highway 1 on the

south side of Mill Street. Breckler stated the price tag to be about nine hundred thousand (\$900,000) dollars for the repaving and new sidewalks, along with a few new manholes.

Barkley suggested we figure out how to pay for the project before going any further. Breckler suggested making plans now and applying for a Community Crossings Grant as soon as possible in January. Martin said she would schedule a meeting for the affected homeowners to inform them of the project plans and obtain the necessary Rights-of-Way,

Dickey presented an agreement with Jefferson Township for fire protection, stating that it was exactly the same as the one signed in 2009. Auditors had suggested to the Jefferson Township Trustee, Barry Gordon, that he have a new contract signed every four (4) to five (5) years. Barkley moved to accept the agreement. Sweeney seconded. Passed 3-0

Barkley suggested they table the insurance renewal and the salary ordinance until the December 12 meeting. Martin informed him that the insurance renewal must be completed before December 1. Barkley said they can have a special meeting later this month.

Martin presented a list for the annual Christmas ham distribution to employees and committee members. She pointed out that the Ossian Rolls Committee works very hard for the town and suggested that they also be included, along with the Revitalization Committee. Barkley quickly polled the council members present and the council decided to forego their hams and include the Ossian Rolls committee. Martin suggested giving people a choice between a ham and a smoked turkey. Council agreed. Martin will order and distribute.

Ken Dunn, representing Mobilitie, informed the council of plans to erect a pole in Ossian for the purpose of transmitting data. He stated that Mobilitie is a Certified Local Carrier. Possible locations for the one hundred twenty (120) foot tower were discussed. The original suggestion of the Industrial Park was rejected by Mobilitie as being too far south and not meeting their specs. No other explanation was given. Rose Barrick of the Storm Water Board, asked if this location was far enough away from the airport to meet Federal Aeronautics Administration requirements. She was assured by Dunn that it did meet those regulations. Dunn reported that the pole is presently being built with a possible installation within three (3) months. Martin and Dunn will communicate further and report back to council at the next meeting.

Sweeney moved to approve the October time cards as presented. Barkley seconded. Passed 3-0

Sweeney moved to approve claims of \$90,090.05 as presented. Barkley seconded. Passed 3-0

Pursley moved to adjourn. Sweeney seconded. Meeting was adjourned at 8:30 p.m.

**OSSIAN TOWN COUNCIL – Regular Meeting**

November 28, 2016 - 12:00 p.m.

Ossian Town Hall – 507 North Jefferson

Council President, Brad Pursley called the meeting to order at 12:00 p.m. with Council members Bill Dowty, Josh Barkley, and Renee Sweeney present.

Barkley moved to approve the employee health insurance as presented by Town Manager, Luann Martin. Sweeney seconded. Passed 4-0

Barkley moved to give all employees a 2% increase except for elected officials. Sweeney seconded. Passed 4-0

Dowty moved to adjourn. Barkley seconded. Meeting was adjourned at 12:05 p.m.

**OSSIAN STORMWATER BOARD**

WEDNESDAY, OCTOBER 26, 2016

The Ossian Storm water Board meeting was called to order at 6:00 p.m. Storm water Board members present included Tim Miller – President, Rose Barrick - V.P., Dennis Ramey – Sec’y. Also attending Luann Martin - Town Manager, Jim Breckler – Engineer,ERI, and Glen Werling - The News-Banner.

**Minutes Approval** ----- Tim made a motion to approve the minutes for the Storm water meeting held on September 28, 2016, Rose second, vote was 3-0 to approve.

**Old Business**

- **Railroad Drainage / w/o Rose Ann Heights ----** Jim updated the group on response from R.R. representatives. It does not appear that the R.R. will be participating in the cost of the clean up for the ditch. Concerning access to the area when the time comes, there is one property owner who expressed they do not want anyone on their property during the process.

The group discussed attempting to involve our State Representative to see if that would influence R.R. participation in the project.

Another item to be determined is if there will be any costs involved with working around AEP Transmission poles and facilities in the immediate area.

At some point in the process, the Town will also need to obtain a long term working agreement with the R.R. to avoid going through all these steps every time the swale needs cleaned or re-graded.

- **600 block between Shady Lane and Bittersweet and adjacent area** ----- Luann, Jim, and Rose updated the group on various minor items still in progress on the cleaning/upgrading of this drainage swale. After discussing, Rose made a motion to pay the contractor, Minnich’s Lawn Care, 75% of the bill now and the remainder upon completion of the project. Dennis second, vote was 3-0 in favor of the motion.

- **TI Automotive – Industrial Park**----- Luann reported that she is considering a Town crew to remove the trees that have grown up in the drainage swale behind TI. Earlier attempts to obtain tree estimates for the work didn’t seem to work out. TI earlier expressed a willingness to assist with the clean out of the ditch.

**Storm Water Budget -----** 10/24/2016 Report Balances are \$ 61,978.78 in Savings and \$ 94,009.32 in Checking Acct.

- Goals for 2017: the group will be reviewing budget items for future consideration.

### New Business

- **Update from Town Manager on Projects-----** Luann and Jim updated information on the progress of the smoke testing for unwanted infiltration into the Wastewater system. Jim was able to point out several locations where manhole covers are experiencing back-pressure leakage. North of Meadow Lane and Highland appears to be the manhole allowing the most volume to escape during heavy rain. Jim also reported there are 8 to 10 areas that Luann and crew members are researching for further investigation.
- **Other business pertaining to the Ossian Storm Water Management Board -** LaFever St across from Countryside, crew has been working on line that goes across Heckber property, found a bad place right ahead of where the tile drains into the Eight Mile. The crew was able to repair the tile, and then in the process of trying to clean the line found another section that has collapsed and will need to be replaced. The location of the work is in an area that will require the use of a rental backhoe able to access the area. Rose made a motion to approve expenditure of up to \$1,500.00 for rental of the hoe, Tim second, vote was 3-0 in favor. The recommendation will be forwarded to Council via email. This should be completed before unfavorable ground conditions develop and should be completed sometime soon.

With no further business to discuss, the meeting was adjourned.

The next regular monthly meeting for the Storm water Board will be on Wednesday, November 30, 2016 at 6:00 PM, Town Hall.

Respectfully Submitted, Dennis Ramey, Secretary

## ***OSSIAN BOARD OF METROPOLITAN POLICE COMMISSIONERS***

Regular Meeting

November 1, 2016 - 7:00 p.m. Ossian Town Hall – 507 North Jefferson

Commission Member, Caleb Chichester called the meeting to order at 7:00 p.m. with Commissioner Bob Miller present. Town Council Liaison, Bill Dowty was also present.

Chichester moved to approve the minutes of the October 5 meeting. Miller seconded. Passed 2-0 Wanner arrived.

Police Chief, Dave Rigney presented the Mileage and Overtime Report for October. Chichester asked what off-duty miles included. Rigney said that would be any miles driven while not on duty. Caleb repeated, so that is miles driven when you're not on the clock? Rigney said that was correct. Miller asked about commuting miles and Rigney said that would be miles driven to and from the office. Rigney stated that he and McClish both lived out of town. He went on to say that the new officers, Arnold and Alig would not have take-home cars because they both live out of the county – Arnold in Adams County and Alig in Allen County.

Rigney stated that Reid Arnold and Matt Alig graduated from the Indiana Law Enforcement Academy on October 20. They are now working in Ossian to complete their field officer training. He estimated that Arnold should be on his own by January 1, 2017 with Alig being on his own around the first of February if everything goes as planned.

Rigney reported that the current overtime report included Ossian Days and also the time that Officer Tucker had been out teaching Body Safety Classes at the Elementary Schools. He stated that the overtime cost so far has been about \$15,000.

At the request of Council, Chichester was asked why Frantz had worked over thirty (30) hours in several instances, when the part time positions were stipulated to be thirty (30) hours or less. Rigney stated that the federal guidelines regarding part time employees is an average of 30 hours or less per week over a year's time. He went on to say that Frantz is usually available to fill in at the last minute when someone calls off unexpectedly. He feels that using a part time officer to replace a part time officer is prudent financially. Wanner asked if there is currently a policy in effect regarding the notice an officer must give. Rigney said there is such a policy, saying that it needs to be an emergency situation.

Rigney was also asked whether the training that Frantz recently attended was mandatory. Rigney assured them that it was mandatory sobriety testing training.

Miller asked what he was supposed to be doing with the policy manual. Wanner explained that each commissioner is working on a section of the policy and recommended Miller choose one of the sections that has not already been updated to work on.

Wanner said he had received the form needed to complete the tow policy and he would update the policy to include the form. He also asked Rigney if he was passing along the new policy to the other officers. Rigney stated that he had held a staff meeting last week where he went over the changes with all of the other officers.

Wanner stated that the job description for a sergeant position in Ossian had been sent to commissioners. No one had any objections to the job description for the sergeant position. He asked that all commissioners and Rigney submit a list of what they would like to see as qualifications for the sergeant position to Bill Dowty before November 23. These will be forwarded to Wanner.

Miller asked if first aid training was offered in the initial training at the academy. Rigney said that basic first aid training was covered in the academy.

Wanner asked Rigney if he could reference names on the schedule instead of just numbers and also, when there is training on the schedule, he would like to see what type of training it is and whether it is mandatory training.

The next meeting will be December 6 at 7:00 p.m. at the town hall

Wanner moved to adjourn. Chichester seconded. Meeting was adjourned at 7:30 p.m.

**Metropolitan Board of Police Commissioners**

November 5 - 9:00 a.m.  
Ossian Library – 207 North Jefferson

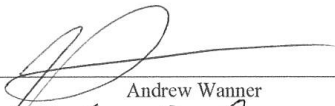

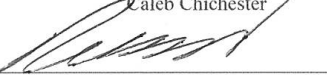
An executive session was called to order at 9:00 a.m. on November 5, 2016

To discuss a job performance evaluation of an individual employee.

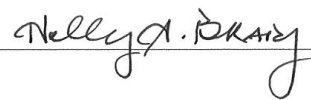
We the undersigned, certify that no final action was taken on this matter and that no other subjects were discussed.

Meeting was adjourned at 11:00 A.M.

Commissioners Present:

  
\_\_\_\_\_  
Andrew Wanner  
  
\_\_\_\_\_  
Caleb Chichester  
  
\_\_\_\_\_  
Bob Miller

Guests Present:

  
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Metropolitan Board of Police Commissioners  
Executive Session  
507 North Jefferson, Ossian, IN

An executive session was called to order at 7:00 p.m.  
Time

on November 14, 2016  
Date


Subject

To discuss a job performance evaluation of individual employees.


We, the undersigned, certify that no final action was taken on this matter and that no other subjects were discussed.

Meeting was adjourned at 7:57.  
Time

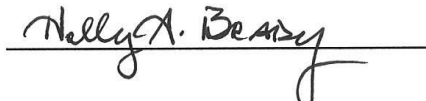
Commissioners Present:

  
\_\_\_\_\_  
Andrew Wanner

  
\_\_\_\_\_  
Caleb Chichester

  
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Bob Miller

Guests Present:

  
\_\_\_\_\_  
Nelly A. Beasley

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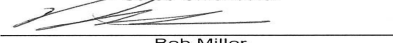
Metropolitan Board of Police Commissioners  
Executive Session  
507 North Jefferson, Ossian, IN

An executive session was called to order at 7:00 p.m.  
Time  
on November 14, 2016  
Date Subject  
To discuss a job performance evaluation of individual employees.

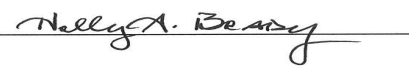
We, the undersigned, certify that no final action was taken on this matter and that no other subjects were discussed.

Meeting was adjourned at 7:57.  
Time

Commissioners Present:

  
Andrew Wanner  
  
Caleb Chichester  
  
Bob Miller

Guests Present:

  
Nelly A. Beatty  
\_\_\_\_\_  
\_\_\_\_\_

**OSSIAN PARK BOARD**

November 7, 2016

Attendance: Ashely Harmon, Tim Rohr, and Chrystal Streeter

1. Read and approved minutes from meeting on October 3, 2016
2. A group from Sandalwood Addition has met and discussed upgrades to Sandalwood Park. Quotes were obtained from Miracle Midwest for new equipment. Initial quote of \$61,478.65 was received. Fundraisers and grants to be looked in to. After the group finalizes what equipment is wanted, additional quotes will be obtained and put out for bids.
3. No new letters of intent for Park Position
4. Rick Bookmiller here concerning putting straw around disc golf poles around sledding hill. Straw bales to be put around poles by Town employees.
5. Angie Dial here representing Ossian Rolls. Turkey Trot will be on November 24. Donut drop will be 12-31-16 at noon. Feb 11, 2017 there will be the Love Run. Both future events will meet at the concession stand at big diamond. Love Run will be one time around the walking trail. Prizes will be given for different contests. Chrystal motioned to allow Ossian Rolls to use the diamond for both events. Ashley seconded. Passed 3-0.
6. Adjourned at 7:36pm